

BOARD OF EDUCATION MEETING
AUDUBON HIGH SCHOOL MEDIA CENTER

WEDNESDAY, NOVEMBER 19, 2014

7:30 P.M.

AGENDA

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:30 p.m., in the Audubon High Media Center, to the *Courier Post* and *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

3. Salute to the Flag.
4. Motion to approve the following minutes:

October 15, 2014

All motions are voted on by all members unless otherwise marked with an +.

OPEN TO THE PUBLIC

THE AUDUBON RENAISSANCE PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR OCTOBER

Senior Class

Elizabeth Finnerty
Ryan Nicholson

Junior Class

David Foulks
Elijah Lapp

Sophomore Class

Quinn Davey
Melana Terlingo

Freshman Class

Casey Gilfillan
Andrew Romano

Grade Eight

Morgan Sweeten

Grade Seven

Devon DiBartolomeo
Brady Lord

RECOGNITION OF THE FOLLOWING STUDENT ACHIEVEMENTS:

Senior Brian Doyle not only participated in Boys State last summer, but was elected to represent Audubon as a Boys Nation Senator. This is a rare and outstanding achievement that is a testament to Brian's communication skills and leadership abilities. Brian was presented with an award while at Boys Nation; Audubon High School also received a plaque acknowledging this honor. Congratulations Brian!

Senior Ngozi Nwadiogbu is an Outstanding Participant in the 2015 Nation Achievement Scholarship Program. She earned this honor by her excellent performance on the PSAT in the fall of 2013. Ngozi is one of the highest scoring students in the region. Congratulations Ngozi!

REPORT: Student Council Representative: **Annie Busarello**

RECESS

Election Results: Full 3 Year Term

Marianne Brown	1298
Pat Yacovelli	1253
Jessica DiVietro	1253
Write-In	68

PRESENTATIONS

- 2013-2014 Audit Presentation – Robert P. Inverso, Inverso & Stewart
- 2014-2015 Goals and Objectives – Steve Crispin
 1. *Evaluate the current Language Arts/Literacy curriculum and resources to ensure that they are meeting the needs of the students and the Common Core.*
 2. *Establish a process to determine the feasibility of expanding the current half-day kindergarten program to a full-day program.*
 3. *Work with the Child Study Team supervisor to complete an assessment of all special education services to ensure that they are meeting the needs of student IEPs.*
 4. *Develop a three year plan for the implementation of new technology that is sustainable and focused on enhancing classroom instruction.*
 5. *Determine the ongoing costs for the purchase of new technology and develop a plan for replacing out-dated equipment.*
 6. *Work with principals to establish a district grading policy and to review the current report cards in grades K-6 to determine if any changes are needed.*
- Progress Targets Action Plans – Steve Crispin

FINANCE:

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of September 2014. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2014. The Treasurer's Report and Secretary's report are in agreement for the month of September 2014.
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Motion to approve bills payable in the amount of **\$233,078.15** when certified.

6. Motion to accept the 2013-2014 Audit.
7. Motion to approve the 2015-2016 tentative budget calendar
8. Motion to approve the corrective action plan for the 2013-14 Audit, as listed:

RECOMMENDATION	BOARD APPROVAL DATE	METHOD OF IMPLEMENTATION	RESPONSIBILITY FOR IMPLEMENTATION	DATE OF IMPLEMENTATION
<u>State Awards</u> The school district transferred from Improvement of Instruction Services an amount, that on a cumulative basis, exceeded 10% of the total amount of that line item in the original budget, without proper department approval	11/19/2014	Will more closely review the Transfer Status Report to insure any transfers are with the ten percent limit	School Business Administrator	11/19/2014
The test on the ASSA Report disclosed an overstatement of three (3) students in the 'On Roll' count when compared to the District's supporting documents	11/19/2014	The Students in question were out-of-district students received from Mount Ephraim. More care will be taken to insure these students are correctly counted	School Business Administrator	11/19/2014

PERSONNEL: (All motions are upon Superintendent's recommendation:)

1. Motion to approve the following requests to attend workshops/conferences for the 2014-2015 school year:

School	Cost	Staff Member	Date of Conference	Name of Conference
CST	\$199.00	Melody Laranjeira	2/2/15	Eating with Ease – Managing Complex Feeding and Swallowing

2. Motion to approve district substitute and home instruction tutors for the 2014-2015 school year. (All new district substitute approvals are pending completion of all state and district requirements.)

James Cooper	Substitute Teacher
Tina Fortunato	Substitute Teacher
Stephanie Titus	Substitute Secretary and Aide
Amy Elbertson	Substitute Teacher
Robert Grant III	Substitute Teacher
Paul Mitros	Substitute Teacher
Rebecca Mills	Substitute Teacher
Elaine Evans	Substitute Teacher
Jeanne Pinkham	Substitute Teacher
Megan Chadwick	Substitute Teacher

3. Motion to approve the following staff members to provide zero period coverage in the high school cafeteria effective November 20, 2014 through June 19, 2015 or the last day for students with compensation in the amount of \$2500.00 (prorated) each:

Janelle Mueller	Dustin Stiles
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4. Motion to approve the following staff members as coordinators/facilitators for the Peer-to-Peer program for the 2014-2015 school year at a stipend of \$750.00 per staff member:

Wendy VanFossen Marie Bonvetti

5. Motion to approve additional time for the Audubon High School HSPA Bootcamp extended day instructors as listed:

1.33 hours at the instructional rate of \$35.00 per hour for a total of \$46.55 per staff member retroactive to September 26, 2014: (Funded through the NCLB grant (Title I program).)

Adam Cramer Steve Ireland

6. + Motion to approve Carrie Figueroa as Homework Club staff member for the 2014-2015 school year.
7. Motion to approve the Camden County College student, Kristi Posey, to complete a special education field experience at the high school with Dawn Ewing serving as cooperating teacher.
8. Motion to approve the following Rutgers University student to complete a student teacher spring practicum at Haviland Avenue School as listed:

Student	Subject/Grade	Cooperating Teacher	Dates
Peter Monzo	Biological Science	Nancy Wolgamot	1/26/15-5/1/15
Jonathan Mikulski	Health & PE	Donald Seybold	1/20/15-3/13/15

9. + Motion to approve the following Rowan University students to complete their student teacher spring practicum at Haviland Avenue School as listed:

Student	Subject/Grade	Cooperating Teacher	Dates
Jonathan Mikulski	Health & PE	Amanda Brown	3/16/15-5/11/15
Megan Chadwick	Elementary Education	JoAnne McCarty	1/20/15-5/11/15

10. Motion to approve payment of \$1260.00 to Teresa D'Aprile as compensation for teaching an overload number of students, as per the AEA negotiated agreement, retroactive to October 15, 2014 through June 19, 2015 or the last day for students.
11. Motion to approve a request from Teresa Weichmann, high school science teacher, to invoke the Federal Medical Leave Act effective retroactive to October 23, 2014 through November 21, 2014.
12. + Motion to approve following requests to attend workshops/conferences for the 2014-2015 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
HAS	\$229.00	Jane Byrne	12/5/14	Response to Intervention
HAS	\$229.00	Lisa McGilloway	12/5/14	Response to Intervention
HAS	\$235.00	Debra Costello	1/7/15	What's New in Second Grade
HAS	\$235.00	Roberta Ignaczewski	1/7/15	What's New in Second Grade

MAS	\$235.00	Brad Rehn	12/17/14	What' New in 5 th Grade
HAS	\$235.00	Blake Zetusky	1/9/15	Practical Strategies for Helping your Kindergartners meet the CCSS
HAS	\$235.00	Shelly Chester	1/9/15	Practical Strategies for Helping your Kindergartners meet the CCSS
MAS	\$380.00	Christine Karageorgis	10/27/14-11/23/14	2014 Separating Differences from Disability with ELLs

13. Motion to approve the following staff as members of the 2014-2015 I&RS Committee at the high school with compensation as per the AEA negotiated agreement:

Betsy Scotto Kevin Greway

14. Motion to approve a payment adjustment to the following staff members who presented ScIP workshops on September 3, 2014 from a total of \$75.00 per staff member to a total of \$80.00 per staff member:

Andrea Collazzo Larae D'Angelo Kevin Greway
 Dave Niglio Bill Scully Chris Sylvester

15. Motion to approve an adjustment in hours for the following staff members who presented a Google Classroom workshop on September 24, 2014 for 1.5 hours, (originally approved for one hour) for a total of \$80.00 per staff member:

Andi Collazzo Teresa D'Aprile Larae D'Angelo Matt Harter
 Alvina LaCasse Dave Niglio William Scully Nancy Wolgamot

16. Motion to approve additional Audubon Basketball Club volunteers for the 2014-2015 school year:

Tim Trow Coach
 John Johnson Assistant Coach

17. + Motion to approve payment to the following teachers for participation in Family Learning Night during the 2014-2015 school year as listed:

Grade 2 October 22, 2014

Roberta Ignaczewski Arlene Rosenzweig Michele Castagna
 Debra Costello Rose Lang

Grade 1 December 11, 2014

Karen Bowers Alycia Colucci Shelly Chester JoAnne McCarty
 Blake Zetusky

Kindergarten January 6, 2015

Kim Felix Beth Crosby Sue Selby Christine Brady

Compensation: \$35.00 per hour (Instructional Rate) plus \$12.50 for ½ hour preparation (non-instructional rate, for a total of \$47.50 per teacher, as per AEA negotiated agreement

18. Motion to approve the following winter 2014-15 coaching and game personnel positions:

NAME	SPORT	POSITION
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Daniel Cosenza	Winter Track	Assistant Coach
Michael Nagle	Wrestling	Assistant Varsity Coach 1/3 of two contracts; (rescind as volunteer coach)
Joseph Furlong		Winter Assistant Athletic Director
Dawn Bentley		Clock and/or Security Personnel
Stacey Caltagirone		Clock and/or Security Personnel
Frank Corley		Clock and/or Security Personnel
Angela DiFilippo		Clock and/or Security Personnel
Julia Pounds		Clock and/or Security Personnel
Donna Stack		Clock and/or Security Personnel
Laurie Terzano		Clock and/or Security Personnel
Michael Tiedeken		Clock and/or Security Personnel
Kieran Boland	Winter Track	Volunteer
Adam Cramer	Winter Track	Volunteer
Roger Houghkirk	Winter Track	Volunteer
Anthony Pugliese	Winter Track	Volunteer
Daniel Reed	Winter Track	Volunteer
Dustin Stiles	Winter Track	Volunteer

19. Motion to approve Harry Reeves, district substitute teacher, as long term substitute teacher, for Teresa Weichmann, at the Step 1, BA per diem rate of \$244.00 effective retroactive to October 22, 2014 through November 12, 2014.
20. Motion to approve Robert Grant, district substitute teacher, as long term substitute teacher, for Teresa Weichmann, at the Step 1, BA per diem rate of \$244.00 effective retroactive to November 13, 2014 through November 21, 2014.
21. Motion to approve the following compensation guides for certificated instructional aides substituting for classroom teacher, in addition to their hourly rate, for the remainder of the 2014-2015 school year:
 - \$25.00 per ½ day coverage
 - \$50.00 per full day coverage
22. + Motion to approve Arlene Rosenzweig to continue as long term substitute teacher of grade 2 at Haviland Avenue School at the Step 1, BA per diem rate of \$244.00, not to include benefits, effective January 5, 2015 through January 30, 2015 for Catherine Olivieri.
23. Motion to approve a request from Haddon Heights High School special education teacher, Brett Weber, to observe the following classrooms/teachers at the high school to gain knowledge of varied instructional techniques on a date to be determined: Mr. Bantle, Ms. Myers-Griffith, and Mr. Harris
24. Motion to approve Stockton College student and Audubon High School graduate, Meghan Dadds, to observe occupational therapy sessions run by Marge Walsh from 9:00 a.m. to 10:00 a.m. each Monday and Tuesday effective November 20, 2014 through December 2014.

25. + Motion to approve an increase in hours (1/5 per week) for Christine Karageorgis, elementary Spanish teacher, for the purpose of providing ELL services to students who do not meet English language requirements, effective November 20, 2014 as follows:

From 21.5 hours per week to 23 hours per week; from 66% employee to 68% employee

26. Motion to approve the Camden County College student, Nayeli Willis, to complete a 15 hour observation requirement at the high school with Dave Niglio serving as cooperating teacher.
27. Motion to approve payment to the following teachers for presenting a Google Classroom workshop on November 19, 2014 for 1.5 hours at the contractual rate of \$55.00 per hour and one hour preparation time at \$25.00 per hour for a total of \$107.50 per staff member:

Alvina LaCasse	Ashley McGuire
Chris Sylvester	Andi Collazzo

PROGRAM:

- **DISCUSSION:** Annual discussion as required by NJAC: School Board Code of Ethics
1. Motion to approve the 2014 Uniform State Memorandum of Agreement between law enforcement and the district.
2. Motion to approve the Audubon Board of Education Reorganization Meeting to take place on Wednesday, January 7, 2015 at 7:30 pm in the high school media center.
3. + Motion to approve the following Title I programs at Mansion Avenue School:

Mansion Avenue School

Extended Day Program - Planning Committee - 5 teachers, four hours of prep each at the contractual rate \$25.00 per hour for a total of \$500.00 to be paid from the 2014-15 Title I grant

Mansion Extended Day Program (Spring) 4 Teachers - each teacher, 1 hour per day after school, for up to four days a week for a total of 29 sessions at the contractual rate of \$35.00 per day with 8 hours of prep for a total of \$1215.00 per teacher to be paid from the 2014-15 Title I grant.

4. Motion to approve the following Title I programs at the High School:

Audubon High School

Common Core Assessment Prep Planning- 5 teachers, four hours of prep each at the contractual rate \$25.00 per hour for a total of \$500.00 to be paid from the 2014-15 Title I grant

PARCC Math Extended Day - each teacher, 45 minutes a day, four days a week for a total of 29 sessions at the contractual rate of \$35.00 per hour with 8 hours of prep for a total of \$961.25 per teacher to be paid from the 2014-15 Title I grant

7 & 8 Math	Algebra I	Geometry
2 Teachers	2 Teachers	1 Teacher

2 Substitutes to be named to cover sessions in case of absence or illness of staff, to be paid hourly contractual rate of \$35.00 per hour as needed.

PARCC ELA Extended Day - each teacher, 45 minutes per day, four days per week for a total of 29 sessions at the contractual rate of \$35.00 per hour with 8 hours of prep for a total of \$961.25 per teacher to be paid from the 2014-15 Title I grant

7 & 8
2 Teachers

2 Substitutes to be named to cover sessions in case of absence or illness of staff, to be paid hourly contractual rate of \$35.00 per hour as needed.

5. Motion to approve the Progress Targets Action Plans.

- 2014-2015 MAS Progress Targets Plan for Mathematics
- 2014-2015 MAS Progress Targets Plan for English Language Arts
- 2014-2015 HS Progress Targets Plan for Mathematics

- **INFORMATION:**

Mansion Avenue School:

October 15, 2014 Fire Drill
October 24, 2014 Lockout Drill

Haviland Avenue School:

October 20, 2014 Fire Drill
October 27, 2014 Active Shooter (Lockdown Drill) II

Audubon High School:

October 2014 1000 Ft. Evacuation Drill
October 2014 Fire Drill

STUDENTS:

1. Motion to approve the following field trips for the 2014-2015 school year:

- 11/20/14 High School:** Mr. Webb, one chaperone and 20 students to Eastern State Penitentiary. Purpose: To explore the sociological/psychological implementation of long-term social isolation. Departure: 8:00 a.m. Return: 1:00 p.m. School bus. **Total Cost: 162.25 (Paid by Students)**
- 11/21/14 High School:** Mr. Bantle, five chaperones, and 26 students to the Audubon Shopping Center. Purpose: Walking trip to grocery store to work on personal shopping and budgeting. Departure: 10:00 a.m. Return: 1:30 p.m. Walking. **Total Cost: \$-0-**
- 12/2/14 Haviland Avenue:** Kindergarten teachers, seven chaperones and 75 students to the Philadelphia Museum of Art. Purpose: Students will observe, describe and compare works of art to become better observers and speakers. Departure: 10:45 a.m. Return: 2:15 p.m. School buses. **Total Cost: \$292.54 (Paid by Students)**
- 1/14/15 High School:** Ms. Willis, two chaperones and 6-8 students to the Ronald McDonald House. Purpose: Preparing and serving a meal to families staying at the house. Departure: 3:00 p.m. Return: 6:00 p.m. School bus. **Total Cost: \$350.00 (Paid by ABOE)**
- 2/26/15 High School:** Mr. Niglio, three chaperones and 30 students to Washington, DC. Purpose: Forensic Science – Learn about forensic principles and applications of forensic techniques at the Museum of Natural History and the Museum of Crime and Punishment. Departure: 6:30 a.m. Return: 7:30 p.m. **Total Cost: \$601.13 (Paid by Students)**
- 2/27/15 Haviland Avenue:** Kindergarten Teachers, seven chaperones and 75 students to TD Bank Arts Center to see Fly Guy. Purpose: To compare and contrast literature to live theater of stories read in class. Departure: 9:30 a.m. Return: 12:30 p.m. School bus. **Total Cost: \$237.55 (Paid by Students)**
- 4/16/15 MAS:** Mrs. Hartstein, one chaperone and 40 students to the Cherry Hill Skating Rink. Purpose: 5th Grade Safety Patrol Skating Party. Departure: 11:30 a.m. Return: 2:30 p.m. School bus. **Total Cost: \$92.14 (Paid by ABOE)**

4/29/15 High School: Ms. Willis, two chaperones and 6-8 students to the Ronald McDonald House. Purpose: Preparing and serving a meal to families staying at the house. Departure: 3:00 p.m. Return: 6:00 p.m. School bus. **Total Cost: \$350.00 (Paid by ABOE)**

2. + Motion to approve the following out of district placements:

STUDENT ID#	PLACEMENT	DATES
00543	Kennedy University Hospital Partial Program	Retroactive to October 27, 2014 through November 27, 2014 (tentatively)

3. + Motion to approve temporary homebound instruction for the following student:

Student ID#	Date
01857	Effective November 3, 2014 – ongoing – 10 hours per week

4. Motion to approve temporary homebound instruction for the following students:

Student ID#	Date
01252	Effective retroactive to November 11, 2014 through November 21, 2014
44530	Effective retroactive to November 11, 2014 for approximately 2 weeks
00647	Effective retroactive to October 24, 2014 through November 10, 2014
00521	Effective retroactive to November 5, 2014 through November 20, 2014

- DISCUSSION: Parent request for student to remain at Mansion Avenue School for the remainder of the school year.

BUILDINGS AND GROUNDS:

1. Motion to approve the following Use of Facility request:

AHS Auditorium – Annual American Girl Fashion Show model auditions, January 10, 2015, sponsored by the Ronald McDonald House of SJ, from 8:30am to 11:30am. Contact: Fred Vilardo

Room B102 – Fairleigh Dickinson University classes, beginning January 27, 2015 to April 15, 2015, classes on Tuesdays, Wednesdays and Saturdays, as per attached letter. Contact person: Lorraine Nienstedt

High School Lower Field – Practice for Audubon Soccer Youth Association, March 2015 through May 2015 from 6 to 8pm. Contact: Bill Harvey

High School Upper Field – Audubon Soccer Youth Association, Games on Saturday and Sunday afternoons from March 2015 to May 2015 from noon to 5pm. Contact: Bill Harvey

High School Lower Field - Audubon Soccer Youth Association, practice Monday through Thursday, August 2015 to October 2015. Contact person: Bill Harvey

REPORTS:

1. HIB District Report:

BULLYING INCIDENTS REPORT			
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SCHOOL	Confirmed HIB	Non-HIB	Total
HS	1	0	1
HAS	0	1	1
MAS	3	0	3

2. Superintendent's Report:

- School Choice
- Substitute Teacher Rate Increase

BOARD COMMITTEES:

- A. Buildings and Grounds: **Mr. Yacovelli, Chairperson**, Mrs. Davis, Mrs. Hauske, Mrs. Greenwood, Alternate: Mrs. Cox
- B. Community Relations: **Mrs. Davis, Chairperson**, Mrs. Hauske, Mrs. Greenwood, Ms. Sullivan, Alternate: Mr. Lee
- C. Curriculum: **Mr. Lee, Chairperson**, Mrs. Davis, Mrs. Cox, Mrs. Sullivan-Butrica, Alternate: Ms. Sullivan
- D. Finance: **Mr. Yacovelli, Chairperson**, Mr. Lee, Mrs. Cox, Ms. Sullivan, Alternate: Mrs. Gaspari
- E. Negotiations: **Ms. Marianne Brown**, Mrs. Gaspari, Mrs. Hauske, Mrs. Sullivan-Butrica, Alternate: Mr. Yacovelli
- F. Policy: **Mrs. Cox, Chairperson**, Mrs. Gaspari, Mrs. Sullivan-Butrica, Ms. Sullivan, Alternate: Mrs. Brown
- G. Scholarship: **Ms. Brown, Chairperson**, Mr. Lee, Mrs. Gaspari, Mrs. Sullivan-Butrica, Alternate: Mrs. Davis
- H. CCEC Rep. Rotation: **Ms. Brown**
- I. CCSBA Rep. Rotation: **Ms. Brown**
- J. AEF Representative: **Mrs. Hauske**
- K. State/Federal Programs: **Mr. Crispin**
Affirmative Action Officer: **Mr. Delengowski**
Public Agency Compliance Officer: **Mr. Delengowski**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.

PUBLIC PARTICIPATION:

- 1. Motion to adjourn meeting at approximately _____ pm.

PRIVATE:

- 1. Motion to approve the resolution for the board to enter into closed session for the following purposes:

 X Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public

 X Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

X Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer; Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Reconvene at approximately _____ pm.